# **Human Resources**

### **Worldwide Global Health and Safety Services**

[ Global Health and Safety Services ] [ Global Business Travel Accident Plan ] [ Tuition Advance Payment Program ] [ Scholarship Fund Program ] [ Service Award Program ]

## ACE Global Travel Assistance Program

o www.ACETravelAssistance.com

All active or prospective PRA employees traveling outside their home country are ACE members and eligible for Global Health and Safety Services!

### **How to Use your ACE Global Travel Assistance Program**

Because PRA recognizes your value and wants to ensure your health and security, you have web-based services and insurance coverage to help you both prepare and protect yourself as you travel around the world.

This program covers you while you are representing PRA on an over-night business trip or business sojourn when outside your home country. If you are involved in an accident or suffer a sudden unforeseen illness, go to the nearest local physician or hospital. Then, without delay, contact the ACE Assistance Center by calling one of their phone numbers.

#### What to Do in the Event of an Emergency

As an ACE member, you are eligible for Global Health and Safety Services 24 hours a day and 365 days a year. In the event of an emergency, go immediately to the nearest physician or hospital without delay and then contact the ACE Assistance Services Center, identify yourself as an employee of the PRA ACE Assistance program and your Plan Number as 01AH585. The ACE Assistance Services Center will then take the appropriate action to assist and monitor the medical care until the situation is resolved.

We encourage you to become familiar with the following resources to assist in any 24 hour a day and 365 days a year emergency while representing PRA on a business sojourn when outside your home country:

 Register online now at <u>www.ACETravelAssistance.com</u>, for country specific travel risk information, prescription drug information, local emergency contacts and to find a medical provider anywhere in the world.

Group ID: aceah

Activation Code: security

- Be sure to carry the <u>ACE Travel Assistance Brochure and ID Card</u> for access to assistance services when you travel on PRA business.
- Familiarize yourself with the ACE Travel Assistance contact information and call for hospital and doctor referrals, evacuations, medical guarantee payments, local communication or information difficulties, as well as security assistance when you feel your safety is threatened.
- Remember, in an emergency, seek medical help directly and then call toll free within the U.S. +1.800.243.6124 or when outside the U.S. call +1.202.659.7803. A live representative will answer your call and provide assistance as required.

Search